

Tenant Fees Schedule

Assured Shorthold Tenancies (AST's)



HW RESIDENTIAL LETTINGS

	Fee
Holding Deposit To reserve a property.	One week's rent
Security Deposit (Rent under £50,000 p/a) Covers damages or faults incurred during tenancy.	Five week's rent
Late payment of Rent Should the tenant be more than 14 days in arrears of rent payment.	Interest of 3% above the Bank of England's base rate for each that a rent payment is outstanding.
Lost keys/security devices	Landlord/Agent is entitled to be fully reimbursed for all reasonable costs incurred in replacing existing or providing additional keys/security devices upon production of receipt/invoice. If the loss of keys/security devices results in replacement locks or the requirement of a locksmith, tenants are liable to the cost of a locksmith or replacement locks. The Agent's time will be charged at £15.00 per hour.
Changes to a Tenancy Should the Tenant make a reasonable request to alter the tenancy agreement after the commencement date. Covers the cost of taking Landlord's instructions and preparation and execution of new legal documents.	£40 per agreed change.
Change of sharer	£40 per agreed change.
Early termination of tenancy agreement	Should the tenant wish to leave their contract early, and Landlord agrees to the request, the tenant will be liable for Landlord's cost of re-letting the property and rent due until the start of a new replacement tenancy.

